

MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING

Board of Trustees  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

Superintendent  
Robert A. Haley, Ed.D.

JUNE 6, 2019

THURSDAY, JUNE 6, 2019  
5:45 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024

ATTENDANCE

\*Link to [video-recording](#) of this meeting.

BOARD OF TRUSTEES

Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

DISTRICT ADMINISTRATORS / STAFF

Robert A. Haley, Ed.D., Superintendent  
Tina Douglas, Associate Superintendent, Business Services  
Cindy Frazee, Associate Superintendent, Human Resources  
Bryan Marcus, Associate Superintendent, Educational Services  
Mark Miller, Associate Superintendent, Administrative Services  
Manuel Zapata, Director of Accountability & Special Programs  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**1. CALL TO ORDER**

President Hergesheimer called the meeting to order at 5:45 p.m.

**2. APPROVAL OF AGENDA**

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the agenda of June 6, 2019, Regular Board Meeting of the San Dieguito Union High School District, *with revised Item 9d, Personnel Reports, and Item 9e, Agreements*, and as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**3. CLOSED SESSION**

PUBLIC COMMENTS: Comments were made by Jesus Herrera, and Carlos Magana regarding Item 3c.

The Trustees convened to Closed Session in the Technology Lab/Suite 206 to discuss the following:

- a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- b. STUDENT MATTERS (CASE #2018-094SD & CASE #2019-117SD)
- c. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association  
Agency Designated Representatives: Superintendent and Associate Superintendents (4)  
Employee Organization: Unrepresented Employees - Associate Superintendents  
Agency Designated Representative: Superintendent

Employee Organization: Unrepresented Employees - Superintendent  
Agency Designated Representative: Board President

d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Superintendent

**4. RECONVENE TO OPEN SESSION**

a. WELCOME / MEETING PROTOCOL REMARKS

President Beth Hergesheimer reconvened the meeting at 6:33 p.m.

b. PLEDGE OF ALLEGIANCE

President Hergesheimer led in the Pledge of Allegiance.

c. REPORT OUT OF CLOSED SESSION / ACTION

President Hergesheimer reported out that the Board unanimously took action to approve a resignation agreement and release of all claims with regard to classified employee #422633.

**5. REPORTS**

a. BOARD OF TRUSTEES

Ms. Muir attended the Classified School Employees Recognition Ceremony and the Ice Cream Social, the Safety & Wellness Committee meeting, toured the La Costa Canyon HS (LCC) campus, and attended the Encinitas Union School District Math 24 Tournament.

Ms. Dalessandro attended the Honoring Our Own Awards Dinner where Joann Schultz was honored as the 2019 Confidential/Administrative Staff Member by the San Diego County School Boards Association, the Torrey Pines HS (TPHS) Scholarship Fund Awards Ceremony, Canyon Crest Academy (CCA) Opening Reception for the art students, the Classified Employees Ice Cream Social, toured the LCC campus, attended the San Dieguito Academy (SDA) Exhibition Day, the TPHS Awards Night, and the Solana Beach School Relations Committee meeting.

Ms. Mossy attended the Classified Employees Recognition Ceremony and the Ice Cream Social, the TPHS Math Open House, the SDA Exhibition Day, met with the executive team regarding agenda review, attended the Parent Site Representative Council meeting, the Solana Beach School Relations Committee meeting, met with Encinitas City Council Member Kellie Hinze, and attended the Parent Curriculum Advisory Committee meeting.

Ms. Gibson toured the TPHS campus, met with the local board member book club, and attended the Parent Site Representative Council meeting.

Ms. Hergesheimer attended the Honoring Our Own Awards ceremony, toured the CCA campus, attended the board member book club, the Crystal Apple Awards event, the CSBA Delegate Assembly meeting, the BTSA Induction Colloquium, the Ice Cream Social, the Safety & Wellness Committee meeting, and toured the Palm Springs Unified SD District Administration Center.

b. SUPERINTENDENT

Dr. Haley reported on attending the CCA, LCC and TPHS campus tours, thanked North Coastal Council of PTA for their support of students and attended their recent meeting, attended the Crystal Apple Awards, the Classified Employees Recognition ceremony, the CIF Board of Managers meeting, the CCA art show, the TPHS Math Open House, the NCCSE Excellence in Special Education event, the San Diego Asian Americans For Equality meeting, and toured the Palm Springs USD District Administration Center.

**6. RECOGNITION – MELISSA SAGE, COORDINATOR OF STUDENT SERVICES**

Mr. Miller, Mr. Marcus and Dr. Haley recognized Melissa Sage for her outstanding performance, dedication and contribution to students, staff and families in support of the Administrative Services and Educational Services divisions, and was presented with a Certificate of Appreciation and a gift.

## 7. PRESENTATIONS

- a. Stormwater Pollution Prevention Program (SWPPP)

Tina Douglas introduced Patty Diaz, BCK Program instructor, and San Dieguito Academy students presented information on the Stormwater Pollution Prevention Program (SWPPP) (*Presentation available upon request from the Superintendent's Office.*)

- b. Start Smart Program / San Dieguito Alliance for Drug Free Youth

Judi Strang and Terry-Ann Skelly presented information on the Smart Start program. (*Handout available upon request from the Superintendent's Office.*)

## 8. PUBLIC COMMENT – NON-AGENDA ITEMS

No comments were made.

## 9. CONSENT AGENDA

PUBLIC COMMENTS – Comments were made by Wendy Gumb regarding Item 9b (*handout available upon request from the Superintendent's Office.*)

Motion by Ms. Gibson, seconded by Ms. Muir, to approve Consent Agenda Items a-l, *with revised Item 9d, Personnel Reports, and Item 9e, Agreements (handouts available upon request from the Superintendent's Office)*, and as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

- a. APPROVAL OF MINUTES / MAY 9, 2019 REGULAR MEETING
- b. ACCEPTANCE OF GIFTS & DONATIONS
- c. ACCEPTANCE OF FIELD TRIPS
- d. APPROVAL/RATIFICATION OF PERSONNEL REPORTS, *as revised.*
- e. APPROVAL/RATIFICATION OF AGREEMENTS & AMENDMENTS TO AGREEMENTS, *as revised.*
- f. APPROVAL OF CHANGE ORDERS
- g. ACCEPTANCE OF CONSTRUCTION PROJECTS
- h. RATIFICATION OF PURCHASE ORDERS LISTING
- i. RATIFICATION OF WARRANTS REPORT LISTING
- j. ADOPTION OF ANNUAL RESOLUTIONS / AUTHORIZED SIGNATURES
- k. PUPIL SERVICES: APPROVAL OF READMISSION FROM EXPULSION (CASE #2018-094SD)
- l. PUPIL SERVICES: APPROVAL OF EXPULSION (CASE #2019-117SD)

## DISCUSSION / ACTION ITEMS

### 10. REVIEW OF 2018-2019 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) ANNUAL UPDATE

Bryan Marcus introduced Manuel Zapata who reviewed the proposed 2018-19 Local Control Accountability Plan (LCAP) Annual Update, as presented. (*Presentation available upon request from the Superintendent's Office.*)

PUBLIC HEARING - President Hergesheimer opened the hearing at 7:38 p.m. There being no comments, the hearing was closed at 7:39 p.m.

This item was submitted for review and public hearing, and will be resubmitted for action on June 20, 2019.

**11. APPROVAL OF LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FEDERAL ADDENDUM**

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the Local Control Accountability Plan (LCAP) Federal Addendum, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**12. REVIEW OF 2019-20 DISTRICT PROPOSED BUDGET / GENERAL FUND & SPECIAL FUNDS**

Tina Douglas reviewed the 2019-20 District Proposed Budget / General Fund & Special Funds, as presented. (*Presentation available upon request from the Superintendent's Office.*)

PUBLIC HEARING – President Hergesheimer opened the hearing at 8:05 p.m. There being no comments, the hearing was closed at 8:06 p.m.

This item was submitted for review and public hearing, and will be resubmitted for action on June 20, 2019.

**13. ADOPTION OF RESOLUTION REGARDING RECEIPT AND EXPENDITURE OF 2019-20 EDUCATION PROTECTION ACCOUNT (EPA) FUNDING**

Motion by Ms. Muir, seconded by Ms. Gibson, to adopt the resolution regarding receipt and expenditure of 2019-20 Education Protection Account (EPA) funds, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**14. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY GRANT OF STEEP SLOPE PRESERVATION OPEN SPACE EASEMENT / SUNSET HIGH SCHOOL**

Motion by Ms. Muir, seconded by Ms. Dalessandro, to adopt the Resolution of Intention to Convey Grant of Steep Slope Preservation Open Space Easement of the Sunset High School Campus, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**15. APPROVAL OF AGREEMENT / AQUATIC DESIGN GROUP, INC.**

Motion by Ms. Muir, seconded by Ms. Mossy, to approve entering into a professional services agreement with Aquatic Design Group, Inc. for an aquatics analysis, during the period June 7, 2019 until project completion, in the amount of \$28,300.00 plus reimbursable expenses, to be expended from Capital Facilities Fund 25-19, and authorize Tina Douglas or Robert A. Haley to execute the agreement, as presented.

**16. ESTABLISHMENT OF A NEW SALARY RANGE ON THE SUPERVISORY SALARY SCHEDULE FOR “NUTRITION SERVICES OPERATIONS SUPERVISOR”; APPROVAL OF PROPOSED REVISED “SUPERVISORY SALARY SCHEDULE”**

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the revised “Supervisory Salary Schedule”, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**17. DELETION OF CURRENT BOARD POLICY SERIES 7000, CONSTRUCTION, AND ADOPTION OF REVISED BOARD POLICY SERIES 7000**

Motion by Ms. Gibson, seconded by Ms. Dalessandro, to delete the current Board Policy Series 7000, Construction, and replace with adoption of the revised Board Policy Series 7000, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: Muir; Abstain: None.

*Motion carried.*

## **INFORMATION ITEMS**

### **18. UPDATES**

- a. BUSINESS SERVICES – TINA DOUGLAS, ASSOCIATE SUPERINTENDENT  
Ms. Douglas thanked Debbie Kelly, Director of Purchasing for organizing the Ice Cream Social for classified employees.
- b. EDUCATIONAL SERVICES – BRYAN MARCUS, ASSOCIATE SUPERINTENDENT  
Mr. Marcus provided an update on the California Healthy Youth Act.
- c. ADMINISTRATIVE SERVICES – MARK MILLER, ASSOCIATE SUPERINTENDENT  
Mr. Miller attended an Adult Transition Program Open House luncheon, facilitated the final Safety & Wellness Committee meeting, facilitated a special education strategic plan meeting where they highlighted work completed this year, and will be attending the Community Practice Forum in Orange County next week.
- d. HUMAN RESOURCES – CINDY FRAZEE, ASSOCIATE SUPERINTENDENT  
Ms. Frazee shared that their Human Resources team are in the process of hiring for the 2019-20 school year, and will be attending a Peoplesoft Community Advisory Board meeting.
- e. SUPERINTENDENT/DISTRICT– ROBERT A. HALEY, ED.D., SUPERINTENDENT  
Dr. Haley provided an update on the following:
  - City of Encinitas / School Crossing Guard Pilot Program
  - District Marketing and Communication

### **19. FUTURE AGENDA ITEMS – Revised Board Meeting Schedule**

### **20. ADJOURNMENT TO CLOSED SESSION**

The Trustees convened to Closed Session in the Technology Lab/Suite 206 to discuss the following:

- a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- b. STUDENT MATTERS (CASE #2018-094SD & CASE #2019-117SD)
- c. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)  
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Agency Designated Representatives: Superintendent and Associate Superintendents (4)  
Employee Organization: Unrepresented Employees - Associate Superintendents  
Agency Designated Representative: Superintendent  
Employee Organization: Unrepresented Employees - Superintendent  
Agency Designated Representative: Board President
- d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  - Superintendent

### **21. RECONVENE TO OPEN SESSION**

- a. REPORT FROM CLOSED SESSION – Nothing to report.

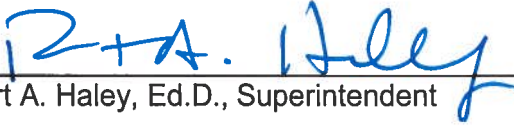
b. ADJOURNMENT - The meeting adjourned at 9:05 p.m.



Kristin Gibson, Board Clerk

6/20/19

Date



Robert A. Haley, Ed.D., Superintendent

6/20/19

Date

MINUTES ADOPTED: June 20, 2019